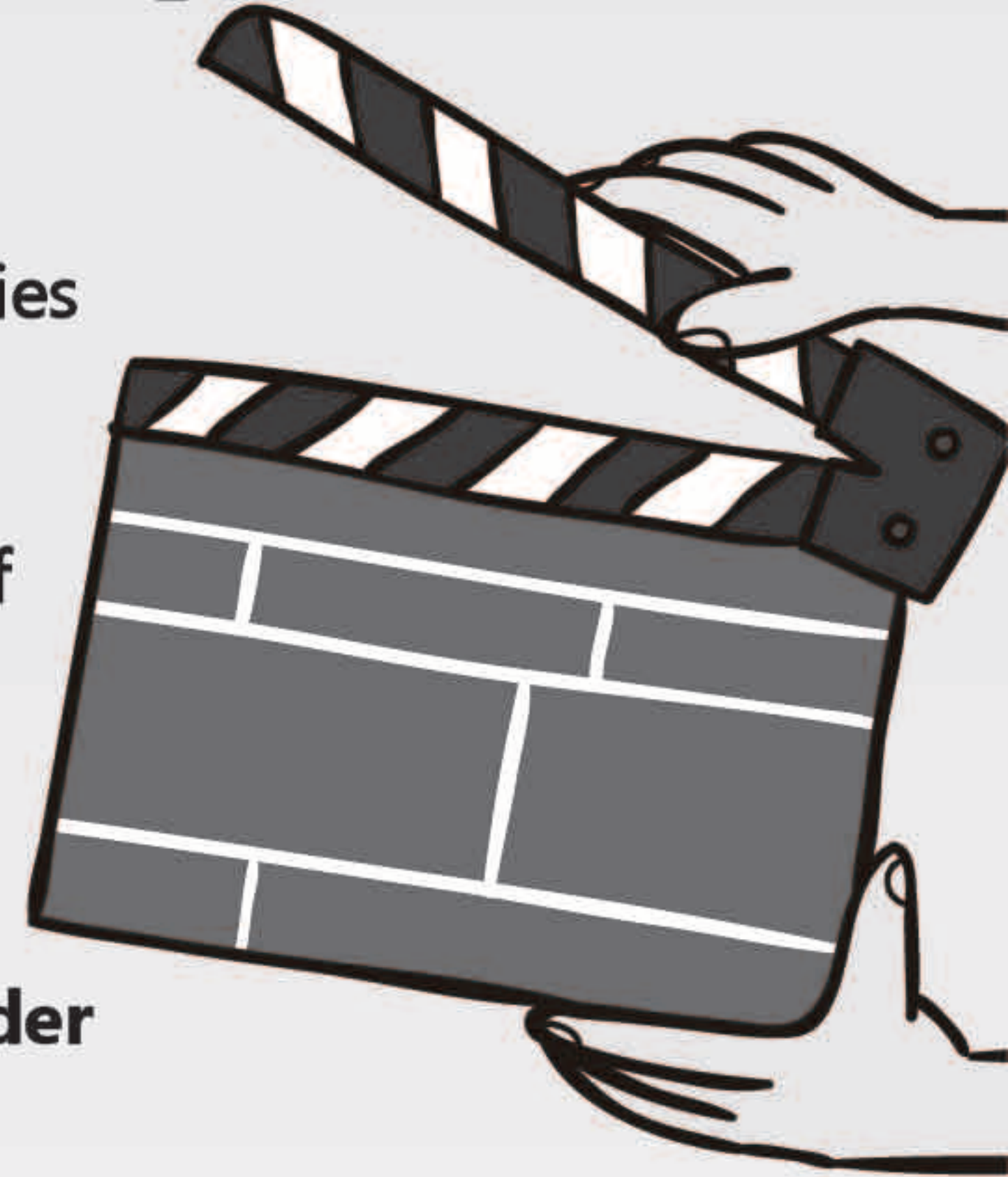




Tender Notice for Hiring of Firm for a Research-based Institutional Documentary with Still Photography

Sindh Education Foundation has been serving the underprivileged communities by providing access to quality education. Presently, the Foundation has a reach-out to **490,000 students through 2,100 schools established under public-private partnership**. The Foundation intends to tell its story of service, dedication and commitment for the promotion of education to the society, through an institutional documentary.



For this purpose, SEF invites sealed bids, addressed to PROCUREMENT DEPARTMENT, SINDH EDUCATION FOUNDATION (GOVT OF SINDH) under SPPRA rules, 2010 amended 2013 as per the following schedule:

Eligibility Criteria

- Minimum 02 years' experience in Institutional Documentary with Still Photography. Proof is required
- Minimum Financial turn over must not be less than Rs. 5 million per annum (Bank statement required).
- Must not be blacklisted
- Registration with FBR and SRB

Necessary Documents

- Copy of Sales Tax return required for last three months
- Copy of withholding Tax return required for last financial year
- Copy of Sales Tax Registration Certificate
- Copy of National Tax Registration Certificate
- Copy of the Tax Exemption Certificate (if any)

Description of Job	Tender Documents	Availability of Tender Documents	Last Date of Submission	Tender Opening Date
Institutional Documentary with Still Photography	Details available in the bidding documents.	December 28, 2016 to January 12, 2017 09:30 am to 04:00 pm (working days only)	January 13, 2017 up to 03:00 pm In case of any holiday/law-&-order situation, last date of submission will be on next working day.	January 13, 2017 up to 03:30 pm In case of any holiday/law-&-order situation, tender opening date will be on next working day

Instructions

- Bidding documents containing terms and conditions with a prescribed Performa may be obtained from Procurement Department, Sindh Education Foundation, Karachi Office, against a pay order of Rs.1000/- (non-refundable) in favor of "SINDH EDUCATION FOUNDATION" and in case of downloading bidding documents from SPPRA or SEF website, at the time of submitting of bid, the pay order of tender fee Rs.1000/- (non-refundable) must be enclosed along with the bid in favour of "SINDH EDUCATION FOUNDATION".
- All bids must be submitted under Single stage – two envelopes procedure specified in SPPRA rule# 46 (2), as SPPRA rules 2010 amended 2013. Two Separate Envelopes shall contain the TECHNICAL & FINANCIAL PROPOSAL duly attached 3% Bid Security (refundable) pay order of the total bid cost in the name of SINDH EDUCATION FOUNDATION Govt. of Sindh. The rates quoted must be inclusive of GST, Income Tax, etc. Income Tax and GST will be deducted at source as per the prescribed rates. The

envelope should be marked to Procurement Department of SEF. No tender shall be accepted without Bid Security or short bid Security and such tender(s) will be rejected immediately.

- Bids shall be opened at the office of SEF, **Plot# 21, Block-7/8, Overseas Cooperative Housing Society (OCHS), Ameer Khusro Road, Karachi** on the time and date given above in the presence of Purchase Committee, SEF, Govt. of Sindh and those authorized Persons/Firms who wish to be present.
- The Procuring Agency may reject any bid subject to relevant provision of SPP rules 2010 and may cancel the bidding process at any time prior of acceptance of bid or proposal as per rule 25(i) of the said rules.
- This advertisement is also available on the websites of Sindh Education Foundation, SPPRA Govt. of Sindh i.e. www.sef.org.pk & www.pprasindh.gov.pk, respectively.

S/d
Deputy Director (Procurement)