



**SINDH EDUCATION FOUNDATION**  
**GOVT. OF SINDH**  
(HEAD OFFICE)

SEF (Plot. No. 21/A, Block No.7& 8 Overseas Cooperative Housing Society,  
Ameer Khusro Road) Karachi. 021-34169182 & 184



**Examiners Are Required for Short term**  
**Assessment Activity.**

**Tender # SEF/WEB/16-17/14**

Sindh Education Foundation is inviting CV's from individuals who have required pre- requisite at least Masters in any discipline. He must possess sound interpersonal skills, strong communication skills and to deal benevolently with children. The candidate must be **physically and mentally fit** are encourage to apply.

The Procurement Department, Sindh Education Foundation, Govt. of Sindh now invites CVs from individual who can perform the following responsibilities as mention below in detail:

S.#	EXAMINERS ARE REQUIRED	Qty	Shortlisted criteria
1	Examiner (Individual Consultant)	5	The Examiner should have subject wise competency and also have the required pre-requisite of at least Master's Degree. He/She should possess a minimum 5 years' experience of teaching along with sound knowledge of various assessments. TOR's Attached

**Terms of Reference (TORs) of Examiners are enclosed.**

Interested individual is allowed to submit his / her CVs to Procurement Department; the shortlisted candidates will contact for interview and onward selection process.

**The Last date submission of CVs in October 21, 2016 by 3.00 p.m sharp, the CVs will be opened on same day at 3:30 P.M.** In case of any holiday/law-an-order situation/mishaps the last date of Tender submission & opening date will be on next working day on above timing.

This advertisement is also available on the websites of Sindh Education Foundation and [www.sef.org.pk](http://www.sef.org.pk) .

Sd/-  
Deputy Director Procurement

**Terms of Reference of Examiner for Exam Development:**

The Examiner should have subject wise competency and also have the required pre-requisite of at least Masters Degree. He/She should possess a minimum 5 years' experience of teaching along with sound knowledge of various assessments theoretical frameworks.

- Develop & review paper according to a pre-set papers specification along with the Subject Specialist/s.
- Propose changes to the items where necessary and ensure that it is in line with the level of the student's competencies.
- Make sure that the prescribed syllabus criteria are covered accurately and the paper is balanced in terms of covering the course substantially.
- Ensure that the appropriate grade, level of knowledge and understanding questions are placed in the exam paper.
- Ensure that all the questions have a clear marks scheme and marking criteria.
- Guarantees the secrecy of the papers developed and will not disclose the processes involved in the paper construction to anyone.

**\* IF THE PERFORMANCE IS NOT TO A MINIMUM STANDARD, AU-SEF IS LAIBLE TO TERMINATE THE CONTRACT AT ANY GIVEN TIME WITHOUT ANY REASON.**