



**Sindh Education Foundation**  
Government of Sindh

# Request for Proposal (RFP)

Under  
**Promoting Private Schooling  
in Rural Sindh (PPRS)**

**“Opportunity for Every Student  
in Every Neighborhood”**







## **Sindh Education Foundation** Government of Sindh

Sindh Education Foundation, Government of Sindh is a semi-autonomous organization committed to educating and empowering children and communities towards social change by improving access to educational facilities. Since its establishment in 1992 as a semi-autonomous organization, the SEF endeavors have focused on bringing the light of education for the growth and development of those living in remote and disadvantaged areas of the Sindh province in Pakistan.

Initially, SEF began its operations with the provision of grants and loans to educational institutes and organizations. Today, we provide communities with access to educational facilities by opening schools/ educational centers across the province in partnership with individuals and/or organizations. We ensure educational quality across our diversified portfolio of programs and projects through extending professional development opportunities to multiple school stakeholders as well as by undertaking qualitative and quantitative research and monitoring to study the impact of our interventions and to identify improvement areas for enriching educational interventions at the grassroots.

Promoting Private Schooling in Rural Sindh (PPRS) program is an initiative of the SEF under the Public-Private Partnership component of the Sindh Education Reform Program-II 14-2013. Initially launched under SERP-I in 2009-2008, the program continues as part of SERP-II. It has been designed by the SEF in collaboration with the Reform Support Unit (Govt. of Sindh) and the World Bank.

The program interventions support establishment and management of private schools in the underserved localities in 18 districts of Sindh that rank poorly along three indicators: the size of the out-of-school children population (10-6 years), distance to the nearest primary school, and gender disparity in primary school participation.

The main purpose of establishing private schools under PPRS is to improve access to quality schooling on cost effective basis with a particular focus on female students in rural areas.

### **OUTLINE**

We provide communities with access to educational facilities by opening schools and centers. To achieve this ambitious goal, we have identified several key strategic initiatives. This Request for Proposal (RFP) aims at identifying new quality schools under PPRS.

RFP seeks educational experts and organizations, that are familiar with the complexities of rural, semi-urban and urban contexts, to open, incubate, manage and operate quality schools which can impart modern education to the prospective students.

SEF seeks Individuals and Organizations from Sindh, to respond to this RFP with proposals that demonstrate the capacity to run quality schools under PPRS, SEF.

## Submission of Proposal:

In support of fulfilling the minimum eligibility criteria, following documents shall be submitted as part of the technical proposal:

### Individual /Organization

Requirements (to be attached)	Yes	No
<b>School Development Plan</b>		
1. Year wise School Construction Plan		
2. Academic Plan		
3. Parents involvement (Objective & Outcomes)		
4. School Specific budget (Quarterly)		
<b>Human Resources and Management of School</b>		
1. Proposed Teachers with their Qualification / Experience / Expected Salary		
2. Proposed Head Teacher, Principal CV, Qualification / Experience / Expected Salary		
3. Proposed School Administrator CV, Qualification / Experience / Expected Salary		
<b>Quality Audit and Team Plan:</b>		
1. System to Ensure school's Quality Including Supervision / Monitoring etc.		
2. System to Ensure Student Examination & Regular Assessment Plan.		
Location Form ( Annex – 1 )		
Expected Students List (Annex – 2)		

The RFP process seeks to answer the following questions about each proposal across four key domains (five if partnering with a Management Organization):

- 1. Parent and Community Engagement and Support** Has the applicant conducted robust engagement and garnered authentic parent and community support, establishing a strong foundation for opening and operating a school with engaged and empowered families and communities?
- 2. Academic Capacity**  
Does the applicant have the capacity and track record to open and operate a quality school that engages students in a rigorous, well-rounded instructional program and will prepare them for success?
- 3. Operational Capacity**  
Will the proposed operational and accountability systems ensure that planning, spending, and accountability decisions support and prioritize student success?
- 4. Economic Viability**  
Does the proposal present a viable fiscal plan and policies for responsible management of public funds?
- 5. Management Organization (if applicable):**  
Does the proposal present a strong case that the applicant will contribute to the overall success of the school and articulate appropriate oversight structures?

When assessing the quality of a proposal across each of these domains, evaluators will use a transparent set of evaluation criteria of opening and operating a school.

Evaluators will rate the proposal as “meeting standards” or “not meeting standards”.

Complete proposals must be submitted along with the required document set (one original and two photocopy) at the address mentioned below:

To: Deputy Director (Programs)  
House# 24, Block 8 & 7, Overseas Cooperative Housing Society (OCHS),  
Amir Khusro Road, Karachi

## Brief scope of work

In alignment with its new vision, and with the purpose of serving underprivileged communities and as part of PPRS program revamping strategy, SEF would like to invite proposals for opening new schools under the same program in different districts of Sindh.

Following are some of the major features:

1. Partners, once selected, will receive subsidy of Rs. 500/- per child per month for Primary and Rs. 700/- per child per month for Elementary Schools.
2. Application for starting an elementary school (Katchi (KG) to Grade VIII) will be considered only if the proposal reflects provisioning of required infrastructure facilities, availability of potential children for Grade III and above.
3. The subsidies will be disbursed on quarterly / biannual basis.
4. Selected Partners will ensure minimum enrolment of 150 students at the time of opening school with an assurance to increase the enrolment to optimum levels in subsequent years.
5. It is mandatory for the selected Partners to recruit qualified teachers and pay them market competitive salaries. Minimum salary must be in accordance with Government of Sindh notification No. L-II-13-4/78-1
6. Subject of Mathematics and Science will be taught in English medium for which minimum qualification of the teacher should be graduate. In case of Intermediate qualified teachers, there should be evidence to reflect teaching capability.
7. Provide transport for students and teachers where needed and applicable
8. Teaching of multiple Grades in one classroom is prohibited.
9. Each school must have necessary infrastructure, including but not limited to, adequate washrooms, computer/science labs (if applicable), teachers room, play area, library, etc. For Katchi classes, required EC Environment is mandatory.
10. Subsidy will be linked to Annual Student Assessments. In cases where a school does not meet the minimum standards of educational attainments, SEF reserves the rights to terminate the contract after adequate warnings under the contract.

The applicant must qualify for the published eligibility criteria, and provide a clear and comprehensive 'School Plan' on the basis of the information mentioned in technical proposal.

A proposal shall be rejected at this stage if it does not respond to the important aspects of the RFP and/or it fails to achieve minimum technical score indicated in evaluation criteria.

**School Development Plan:**

S. No	Criteria	Points
1	Year wise School Construction Plan	10
3	Academic Plan	15
3	Out of School Children List (Minimum 100 Students) Annex – 2	15
4	Parents involvement (objective and Outcomes)	10
5	School Specific budget Proposal (Quarter Basis)	10
<b>Sub Total</b>		<b>60</b>

**Human Resource to Manage School:**

S. No.	Criteria	Points
1	Proposed 3 Teachers with their CVs, Qualification / Experience / Expected Salary	10
2	Proposed Head Teacher / Principal CV, Qualification / Experience / Expected Salary	05
3	Proposed Administrator CV, Qualification / Experience / Expected Salary	05
<b>Sub Total</b>		<b>20</b>

**Quality Audit Plan and Team**

S. No.	Criteria	Points
1	Systems to Ensure School's Quality Including Supervision / Monitoring etc.	10
2	Systems of Student Assessment & Regular Assessment Plan	10
<b>Sub Total</b>		<b>20</b>

The minimum technical score required to pass shall be: 60

**INTERVIEWS (Only shortlisted applicants will be called for interview)**

The School Operators' Selection Committee may ask applicants to defend their proposal for which they may be invited for an interview.

**SITE VERIFICATION**

**Note: Shortlisted applicants' proposed site will be visited; final decision will be made on the basis of the result of RFP, Interview and site verification.**

- No other primary/SEF Assisted school within the radius of:
  - 10.5 KM of proposed school site in an urban/slums/thickly populated habitation,
  - 1 KM of proposed school site in a rural habitation,
- Availability of building, children will be accommodated at 6 square feet space per-child (mandatory); in case of plot, availability of minimum 2000 square feet open, well-demarcated space.
- Availability of at least 3 potential teachers (preferably female) with minimum qualification of graduation.

**AWARD OF CONTRACT**

The Contract shall be awarded after successful negotiations with the successful applicant. If negotiations fail, the SEF may reject the applicant. The applicant shall sign the contract agreement within 15 (fifteen) working days of the Issuance of letter of acceptance. The RFP Issuing Authority reserves the complete right to cancel/reject the award of any contract at any point of time on discretion.

The selected applicant is expected to commence the assignment within 30 days of the signing of the contract agreement.

<sup>1</sup> Where existing school(s) cannot adequately accommodate children of school going age. Decision will be made on the basis of clear concrete evidences about deserving children in the vicinity.

## CONFIDENTIALITY

Information relating to the examination, clarification, evaluation and recommendation shall not be disclosed to any person who is not officially concerned with the process. Sindh Education Foundation shall treat all information, submitted as part of the proposal, in confidence and shall require those who have access to such material to treat the same in confidence. Sindh Education Foundation may not divulge any such information unless it is directed to do so by any statutory entity that has the power under the law to require its disclosure or is to enforce or assert any right or privilege of the statutory entity and/or the Sindh Education Foundation, Government of Sindh.

***SEF believes in absolute transparency and impartiality; each applicant will be rigorously scrutinized and school(s) will be awarded purely on merit. The applicant cannot challenge the decision. However, in case of availability of sound evidences, applicant may approach Managing Director, Sindh Education Foundation for redressal.***



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