



Sindh Education Foundation
Government of Sindh

**Request for Proposal (RFP)
for Establishment of
New Foundation Assisted Schools (FAS)**

Frequently Asked Questions (FAQs)

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1. Who can apply for New Foundation Assisted Schools?

All the eligible Individuals/ Organizations can apply for the establishment of New Foundation Assisted Schools. **Please see RFP for eligibility criteria.**

2. How will the Foundation support the selected New FAS?

The school once selected shall receive; financial assistance per child per month subsidy which will be released for meeting the operational expenses of the school, text books for students, teachers training etc.

3. What is the deadline for submission of the RFP for New FAS?

All the RFPs for New Foundation Assisted Schools shall be received at SEF, Head Office, Karachi by **November 09, 2020 at 03:00 PM**. Any RFP receive after the deadline shall be considered rejected and shall not be included for further processes.

4. Do the applicant organizations need to provide registration certificate with the RFP?

Yes, the applicant organizations shall provide valid registration certificate at the time of submission of the RFP.

5. Who needs to sign the RFP?

Individual Applicant/focal person nominated by the head of the organization for assigned task must sign every page of the original RFP.

6. Do individual applicants need to submit letter of authority?

No, only organizations shall submit the letter of authority as mentioned in Annexure- I of the RFP.

7. If the organization is not registered can apply for New FAS?

No, if the organization is not registered with relevant Government Authority or has been blacklisted cannot apply for New FAS. Further, the applicant organizations must provide valid registration certificate at the time of submission of the RFP. In case of non-availability of registration certificate or the certificate is not valid at the time of submission of the RFP shall be considered rejected.

8. If any applicant sent the RFP via email would be acceptable?

The RFPs sent via email shall not be accepted.

9. Does the applicant need to fill separate RFP for each site?

No, the applicant does not need to fill separate RFP for each site. However, he/she can make the copies of Annexure-C of RFP i-e School's Site Profile and attach with single RFP for all the number of sites an applicant is willing to apply for.

10. Can an applicant apply for different districts under single RFP?

Yes, an applicant can apply for different districts under single RFP.

11. Is there any limit to apply for number of sites?

No, there is no limit to apply for number of sites. However, the Foundation shall gauge/evaluate the capacity of the applicants in terms of managing the proposed portfolio in accordance with information provided in the RFP.

12. Does an applicant need to provide separate Pay order/DD for each site in the RFP?

If an applicant is applying for multiple sites at a time, he/she can provide one pay order/DD along with RFP against the number of sites one going to apply for e-g. If an applicant is applying for four sites through single RFP; he/she must attach one pay order/DD in favor of **Sindh Education Foundation** of PKR. 8000/- (PKR. 2000/- for each site).

13. In which manner should the RFP be submitted to the Foundation?

The applicant must submit RFP in in **ONE** properly sealed envelope having the following contents:

- a. One printed original; envelope clearly marked as **“RFP – Original”**
- b. One printed copy; envelope clearly marked as **“RFP – Copy”**
- c. One electronic copy (on USB drive); clearly marked as **“RFP – Soft Copy”**

14. Where should I mention potential enrollment of the students for each site?

The applicant can mention the number of potential students for each site as given in Annexure-C of School’s Site Profile against each level of grades i-e Katchi-V, VI-VIII, IX-X. For example:

Grade Katchi-V	200 students
Grade VI-VIII	100 students
Grade IX-X	50 students
Total	350 students

15. Is it mandatory to have building(s) for school(s) at the time of submission of the RFP?

The applicant can propose either building or plot at the time of submission of RFP where he/she is willing to establish the school.

16. Can an existing partner of the Foundation apply for the New Foundation Assisted Schools?

Yes, the existing partners of the Foundation can apply for New FAS.

17. What is conflict of interest statement given in the RFP?

Conflict of interest statement given in the RFP means that the applicant at time of applying for New FAS must describe any personal relation with Foundation’s employee(s) or having contract, negotiation with Foundation that may possibly result in potentially influence the process of selection of the schools. In case if the applicant has perceived or real conflict of

interest in any capacity whatsoever must be described and disclosed in the given format as mentioned in Annexure-H.

OR

In case if the applicant is not known/aware of any perceived or real conflict of interest with the Foundation as mentioned above; a statement of declaration of **No Conflict of Interest with Foundation** will be provided in the given Annexure-H.

18. Who needs to provide Authority Letter at time of submission of the RFP?

Only representative of the organizations who are duly authorized by the Head of the Organizations as Focal Person for this assignment shall attach Authority Letter at the time of submission of the RFP.

19. Can I attach list of students for each site?

The applicant can mention the potential enrollment as mentioned in Annexure-C of the RFP against each level of grades, however if the applicant deem important may attach the list of students against the separate site.

20. Should I attach the CVs of potential teachers?

Yes, the applicant must attach the CVs for all potential teachers for each proposed site whose details are provided by the applicant in Annexure-F.

21. Where should I need to provide stamp paper of PKR. 100?

Individual applicants must provide an undertaking on PKR. 100 stamp paper for the reason that the original applicant is not serving **Government Teacher or Government Employee**. However, in case of organization an undertaking would be required on PKR. 100 stamp paper that the organization's head, general secretary, treasurer and/or equivalent office bearers must is not serving government teachers or serving employees of the government and a Letter of Authority would be required on PKR. 100 stamp paper.

22. Does an applicant need to attest CVs/Educational Documents/RFP(s)/ Letter of Authority/Conflict of interest Statement/ Undertaking for Declaration of Government Employee from gazetted government officer of grade 17 or above?

No, only character certificate of individual applicants (other than existing SEF Partners) is required to be attested from concerned police station OR by a gazetted government officer of grade 17 and above.

23. Can an individual/organization apply for existing schools under this program?

This program aims to provide the support to private partner for the establishment of **New** schools in all districts of Sindh province where there is verifiable evidences of the need of the school in the proposed locality; meeting the criteria of NOT having government or any SEF school of same category in the radius of 0.5 km.

24. How should an applicant mention the potential number of students to apply for any specific category of school?

If an applicant is applying for **elementary** school shall mention the potential enrollment as below:

Scenario 1:

Grade Katchi-V	200 students
Grade VI-VIII	50 students
Grade IX-X	NIL
Total	250 students

Scenario 2:

Grade Katchi-V	200 students
Grade VI-VIII	NIL
Grade IX-X	NIL
Total	200 students

If an applicant is applying for **middle** school shall mention the potential enrollment as below:

Scenario 1:

Grade Katchi-V	NIL
Grade VI-VIII	150 students
Grade IX-X	NIL
Total	150 students



If an applicant is applying for secondary school shall mention the potential enrollment as below:

Scenario 1:

Grade Katchi-V	200 students
Grade VI-VIII	50 students
Grade IX-X	50 students
Total	300 students



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