

Frequently Asked Questions (FAQs)

People's Schools Program, English Medium and Comprehensive High Schools

1. Who can submit the RFP for People's Schools Program?

Only shortlisted organizations based on the eligibility criteria given in the Expression of Interest (EOI) are eligible for the submission of the 'Request For Proposals' (RFP).

2. What will be the medium of instruction for schools under PSP?

The medium of instruction for schools under People's Schools Program (EM&CHS) is English.

3. What will be the level of schools under PSP?

All the schools under PSP will be Secondary schools .i.e. Katchi-XII. Organizations can apply for upgradation to Higher Secondary level.

4. Is there any specific requirement for separate sections for Primary and Secondary classes?

It is up to the school partner/ organization.

5. What financial support the Foundation will be providing for the operational management of schools under PSP?

SEF will provide per child per month subsidy @ Rs. 3,500/- for primary grades (Katchi-V) and Rs. 4,000/- for Post-primary grades (VI-XII).

6. Which textbooks will be used in schools under PSP? Who will provide the textbooks in schools under PSP?

STBB textbooks will be used in all schools under PSP. SEF will provide free STBB textbooks for grades Katchi-X. Partner shall provide free STBB textbooks for grades XI to XII.

7. Who will be responsible for the policy frame work?

Sindh Education Foundation shall provide guidelines for policy frame work.

8. What will be the main responsibilities of the partner organizations under this partnership contract for schools under PSP?

The selected organizations shall be responsible to perform in accordance with the terms of reference set in the partnership contract.

9. What is the difference between Comprehensive and English Medium Schools?

Same financial and regulatory framework of SEF will be applicable to both categories. They will be managed under PSP.

10. How many packages an organization can apply?

An organization may apply for all or any of the packages. But no organization shall not be awarded more than **three (03) packages**.

11. How RFP should be submitted?

The applicant must submit RFP in ONE properly sealed envelope having the following contents:

- a. One printed original; envelope clearly marked as “RFP – Original”
- b. Two printed copies; envelope clearly marked as “RFP – Copies”
- c. One electronic copy (on USB drive); clearly marked as “RFP – Soft Copy”

12. Will organization have to submit any financial proposal as well?

No, they don't have to submit financial proposal.

13. What is the application process fee for each school/package? Is it refundable?

Application processing fee PKR 5,000/ per package/school (non-refundable)

14. Does an applicant need to provide separate Pay Order/DD for each package in the RFP?

If an applicant is applying for multiple packages at a time, can provide one Pay Order/DD along with RFP against the number of packages the organization is going to apply for. The PO/DD must be in favor of **Sindh Education Foundation**.

15. Where the RFP is required to be submitted?

RFP is required to be submitted in the following manner:

To,

Sindh Education Foundation:

Deputy Director Programs

Proposal for the People's Schools Program (English Medium and Comprehensive High Schools)

Package No. _____

RFP-Original/ Copies/ Soft Copy

Address:

House # 24-B, Block 7/8

Overseas Cooperative Housing Society

Ameer Khusro Road

Karachi 75300 Pakistan

16. What is the deadline for submission of the RFP for EMS/CHS (People's schools program)?

The deadline for the submission of the proposal has been extended to 10th of December, 2021.

17. What is the time line for the technical evaluation of RFPs?

Technical Evaluation shall be completed till 7th of January -2022.

18. What actions may lead to rejection of the RFP?

- Proposals having incomplete, incorrect or false information or those received after the due date shall be rejected.
- Proposals not fulfilling the eligibility criteria as given in the RFP shall be rejected.
- Proposals sent via email or any other online communication means shall be rejected. Only hard copies sent to the given address will be accepted.

19. Does the applicant organization need to fill separate RFP for each site?

No, the applicant organization is not required to fill separate RFP for each package/school. However, relevant Annexures are required to be filled separately for the number of schools/packages the organization is going to apply for and the same shall be attached with the RFP.

20. Why annexure C required to be provided?

The purpose of annexure C is to provide a baseline survey by the organization. It is a mandatory requirement.

21. In case of getting similar scoring of two firms after technical evaluation, which criteria would be used to take final decision?

Decision of Evaluation Committee will be considered final in this regard.

22. Is it mandatory to have a separate bank account for this assignment?

Yes, it is mandatory for organization to have separate bank account as per contractual requirement.

23. What facilitation SEF will provide for visiting the schools?

SEF's regional teams will coordinate the visits along with focal person from PD, EMS.

24. In list of schools, why the names and addresses of Govt. Colleges are mentioned?

These are basically land marks so applicants can reach there easily.

25. Are there any Government teachers/staff employed in these schools?

PD, EMS will ensure shifting/closure of SNEs before handing over the schools to the selected applicants.

26. Some proposed schools have SEMIS code. These schools will have same code in future?

Semis Code will be closed before handing over the School.

27. Have all the dues/ amount cleared/ paid regarding building? Who will hand over the school building(s) to the selected partner organizations?

PD, EMS will take over the schools to be subsequently handed over to the selected applicants by SEF.

28. What about management cost and it will be provided at what percentage?

There will be no management cost.

29. What is the idea of management and operation of Schools? Is there any operational and management cost for the organization??

Organization will be responsible for management & operation of the school. There is no management fee for the organization.

30. In some schools there is no availability of furniture. Will Sindh Education Foundation provide furniture before handing over of schools?

Team of SEF and SELD had joint visits of the proposed schools. In this regard, final decision will be taken after review of visit report.

31. Solar panels are not available. Will Sindh Education Foundation facilitate before handing over the schools?

No, it will be responsibility of the organization.

32. Will Sindh Education Foundation facilitate to improve the infrastructure of the schools and infrastructure gaps will be filled before handing over the schools?

PD, PMIU will be responsible for any work identified during the joint visits.

33. After getting the school, will organization construct new class rooms to fulfill the requirement of enrollment?

These are Government's buildings. Before construction, organization will have to take permission from SEF/SELD. No construction can be undertaken without prior permission from SEF.

34. Who will be responsible for provision of facility of water?

Applicant shall be responsible for the provision of facility of water.

35. Should applicant attach the CVs of potential teachers/ Principals?

Yes, they need to be attached as per the requirement given in Annexure-D.

36. Can organization propose same teaching staff for 02 schools located in same district?

No, it cannot propose same teaching staff for 02 schools in same district.

37. How applicant can propose the faculty of school when school is not on board?

Organization should visit and survey the local community and identify the potential staff for the school.

38. What will be the mechanism for teachers' training?

School partner shall be solely responsible to conduct the teachers' training.

39. Is there any limit from Sindh Education Foundation regarding gender of the teachers?

No, there isn't.

40. What will be expected minimum salary of the teachers?

As mentioned in sample contract, it will be market based competitive salaries.

41. What is the minimum qualification of the teachers?

Please refer to RFP & sample contract.

42. Does the applicant need to provide list of potential students in the schools?

No, only approximate number of students need to be given.

43. Will organization be expected to have enrollment in all grades (primary to Secondary) at beginning?

Yes, organization should have enrollment in all the grades including primary and post primary.

44. If students' enrollments is less than required STR & SCR, is there any penalty for this condition?

No, there isn't.

45. Will organization have to set up separate classes for girls and boys in post primary grades?

It is up to the school partner/organization.

46. Is the organization supposed to provide transportation to all the students and the staff?

The partner organizations would be encouraged to provide transportation facility to students and teachers where needed.

47. Who needs to provide Authority Letter at time of submission of the RFP?

The representative of the organization who is duly authorized by the head of the organization as Focal Person for this assignment shall attach Letter of Authority (on Letter Head) at the time of submission of the RFP.

48. Is the applicant required to declare a serving government teacher or serving government employee?

Yes

49. What is the duration of the contract?

The contract will be signed for five (5) years which is renewable based on the satisfactory performance.

50. Who will be responsible for the repairing and maintenance of the schools?

These schools have been visited by the SELD & SEF and all the maintenance areas have been identified. Facilitation shall be provided in accordance with the joint visit report.

51. Is there any policy of SEF not to entrain the students of Govt. Schools?

No, there isn't. All the students coming through proper channel having transfer certificates shall be eligible for the admission in schools.

52. Is there any clause in contract of increasing the subsidy as per inflation rate?

No, there isn't. Sindh Education Foundation has already proposed high subsidy rate for these schools.

53. Will Sindh Education Foundation provide cost for startup mobilization?

It shall be decided after review of the school visit report.

54. Can organization propose one individual for handling the financial and Administrative matters?

Organization shall propose the staff as per requirement mentioned in RFP. To see the requirement in details please refer to the RFP.

55. After getting the school, will organization construct new class rooms to fulfill the requirement of enrollment?

These are Government's buildings. Before construction, organization will have to take permission from SEF/SELD. No construction can be undertaken without prior permission from SEF.

56. What will be the mechanism of remedial classes?

Remedial classes shall be organized on need based to provide extra academic support by the school.